

YWCA
Women of Excellence
304 N. 8th Street
St. Joseph, MO 64501

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*2018 YWCA Women
of Excellence Nomination
Forms Enclosed*

*Enclosed nomination forms due:
Friday March 16
Time Sensitive*

**2018 Women of Excellence
Awards Luncheon**

YWCA Women of Excellence Nomination Form – Due Friday, March 16

Completing this form in detail and reviewing the selection criteria carefully optimizes your honoree's chance of receiving the award. We encourage you to involve your nominee in the process in order to have a complete picture of her achievements. Contact information may be submitted on a separate sheet if more space is needed.

Nominee Information

Name: _____
Home Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Alternate Phone: _____
Email: _____

Nominator Information

Name: _____
Home Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Alternate Phone: _____
Email: _____

Please fill out the following if your nominee is currently employed:

Nominee's Employer: _____ Nominee's Position: _____ Phone: _____
Employer's Address: _____ City: _____ State: _____ Zip: _____ Email: _____

Select the award category for this nominee:

- _____ **Woman in Volunteerism** (an outstanding volunteer)
_____ **Woman in the Workplace** (a leader in her place of work)
_____ **Woman in Support Service** (frontline, administrative assistant, or support services position)
_____ **Emerging Woman Leader** (a woman under the age of 40 in the workplace or volunteerism)

Narrative Information

To help ensure non-biased judging please do not refer to the nominee by name in your narrative. Scoring will be based upon the nominee's contributions in each of the four areas listed below. Please include the award category at the top of your narrative and label each section one through four. **Please limit each of the sections to no more than 120 words (about 8 lines), and use 12 point Times New Roman font.**

- 1. Achievement:** Is she a leader, an outstanding employee, or volunteer (depending on the category nominated in)? What are some of her key achievements and awards?
- 2. Sustainability:** Have the activities she has been involved with lasted or been replicated in other places? How long has she been in this field of work or been a volunteer (depending on the category nominated in)?
- 3. Impact:** Because of this woman's efforts, to what extent has her place of work or volunteerism (depending on the category nominated in) been changed for the better?
- 4. Role Modeling:** Give evidence to demonstrate that the candidate has assisted other women in achieving their goals in the workplace or volunteer field (depending on category nominated in). Has the nominee, by her words and actions, paved the way for other women to do similar work? How does the nominee encourage others?

YWCA Employer of Excellence Nomination Form – Due Friday, March 16

Completing this form in detail and reviewing the selection criteria carefully optimizes your honoree's chance of receiving the award. We encourage you to involve your nominee in the process in order to have a complete picture of her achievements. Contact information may be submitted on a separate sheet if more space is needed.

Nominee Information

Name of Employer: _____

Chief Officer: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Nominator Information

Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Alternate Phone: _____

Email: _____

Your association with the nominated employer:

_____ Employee _____ Customer/Client _____ Other

Narrative Information

To help ensure non-biased judging please do not refer to the employer by name in your narrative. Scoring will be based upon the nominee's contributions in each of the three areas listed below. Please include the award category at the top of your narrative and label each section one through three. **Please limit each of the sections to no more than 120 words (about 8 lines), and use 12 point Times New Roman font.**

- 1. Achievement:** Describe how this employer encourages achievement by women. Examples might include the general environment, specific written policies, or a situation where the employer has shown flexibility.
- 2. Sustainability:** Provide a history of the employer that illustrates how women have advanced into professional and management positions.
- 3. Impact:** Describe any other reasons this employer is an excellent place for women to work.

Please submit your nomination(s), due March 16, to:

YWCA St. Joseph, 304 N. 8th, St. Joseph, MO 64501

Faxes will be accepted at (816) 232-4494. Emails may be sent to cbrendle@ywcasj.org.

(Please request confirmation of receipt if sending by email.)

Important Dates:

March 16

All nominations are due on this date.

May 2

A reception for nominees will be held at the YWCA from 5–7 p.m.

June 1

Final date to turn in reservations for Women of Excellence Awards Luncheon.

June 21

The Women of Excellence Awards Luncheon at 11:30 a.m. at the Civic Arena.

Dear YWCA Friend,

The seventeenth annual **YWCA Women of Excellence Awards Luncheon** will be held on Thursday, June 21, 2018 at the Civic Arena. At last year's luncheon, over 1,000 guests were in attendance as we honored outstanding women and employers. We are excited to announce that this year's keynote speaker will be Dr. Kelly Griffith-Bauer, MD, St. Joseph Native and 1996 Central High School graduate, who overcame incredible odds to become a board-certified dermatologist with specialty in oncology/surgery. Kelly will share her inspirational story of persistence and triumph over multiple personal challenges in her educational/professional journey. Her story is sure to motivate and encourage!

As co-chairs of the Steering Committee, it is our pleasure to invite you to participate in this year's awards in the following ways:

- 1. Nominate** – Nomination forms for the 2018 awards are inside, and can also be accessed online at www.ywcasj.org or requested by emailing cbrendle@ywcasj.org. **Nomination forms are due Friday, March 16.** All nominees will be honored at a reception held on May 2 at the YWCA from 5-7 p.m. and at the awards luncheon on June 21.
- 2. Attend** – Mark your calendar and join us in saluting women and employers at this event. We are offering a limited number of tables to groups who would like to be recognized at the event. Tables are \$400 and include ten place settings. Individual tickets are also available at a cost of \$40.

There are several categories in which you may nominate a woman including Workplace, Volunteerism, Support Services, and Emerging Leader. In addition, you may nominate your organization as an Employer of Excellence. (A young woman in her senior year of high school will also be chosen as a Future Leader and receive a college scholarship. *These nominations are made by the high school counselors.*)

Nominate women who

Work or volunteer in the St. Joseph area; Demonstrate sustained excellence and creativity;
Make significant contributions in their chosen field of work or volunteerism;
Promote positive attitudes and high morale in their work or volunteerism.

Nominate employers that

Provide a positive work environment;
Empower women to develop leadership skills and seek advancement;
Consistently promote women to positions of leadership.

All nominees will be recognized at the nominee reception and at the awards luncheon. From these nominees, one in each category will be chosen as the 2018 award recipient. The award recipients will be chosen by a group of community members with diverse backgrounds. All nominee names will be concealed from these judges to help ensure impartiality in the selection process.

If you have any questions regarding the nomination process, please contact the YWCA at 232-4481 and ask for Chanda Brendle or email cbrendle@ywcasj.org. We hope you will join us as we recognize outstanding women and employers at the annual Women of Excellence Awards Luncheon.

Sincerely,

Pam Bowman ***Brooke Rich***

2018 Women of Excellence Steering Committee Co-Chairs